

CAP Accreditation Programs Deficiency Response Sheet

Instruction Reminders:

1. Retain copies of all documentation your lab submits.
2. Include checklist requirement # on each page of documentation.
3. Submit only single sided documentation.
4. Do not use staples, page protectors or binders. PAPER CLIPS are preferred.
5. Underline within the response the details added/ revised to correct the deficiency.
6. BLANK logs are unacceptable.

Please list only one deficiency per response sheet

| | | |
|---|------------------------|---------------------------------------|
| Laboratory/Facility: | | |
| CAP Number: | | Accreditation Unit ID Number (AU ID): |
| Section/Department: | Requirement ID Number: | Document Attached?* Yes or No: |
| *Required for all Phase II and all challenged deficiencies. | | |

Response:

| | |
|--------------------------|--|
| <input type="checkbox"/> | Challenging this deficiency? Check only if you are submitting documentation demonstrating that the laboratory was in compliance at the time of inspection. |
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